

# CLIFTON COMMUNITY COUNCIL

Clerk: Ms Becc Carter, 40 Windebrowe Avenue, Keswick, CA12 4JA [clerk@cliftoncommunitycouncil.uk](mailto:clerk@cliftoncommunitycouncil.uk) 077866 78283

Dear Councillor

You are summoned to attend the meeting of Clifton Community Council to be held on Thursday 21<sup>st</sup> May 2026 at 18:40 (immediately after the Annual Parish meeting) at Abbott Lodge to transact the business contained in the attached agenda.

Kind Regards



**Becc Carter - Clerk to Clifton Community Council**  
**Dated 5<sup>th</sup> May 2026**

<b>41/26</b>	<b>To elect a chairperson for Clifton Community Council for the forthcoming year</b>  To receive the Chair's declaration of Acceptance of Office
<b>42/26</b>	<b>To elect a Vice Chairperson for Clifton Community Council for the forthcoming year</b>
<b>43/26</b>	<b>Apologies for absence</b>  To receive and accept apologies and to note the reasons for absence
<b>44/26</b>	<b>Minutes of last Clifton Community Council meeting</b>  To authorize the Chairman to sign, as a correct record, the minutes of the Community Council Meeting held on 16 <sup>th</sup> April 2026
<b>45/26</b>	<b>Declarations of Interest/requests for dispensation</b> a. Register of Interests: <i>Councillors are reminded of the need to update their register of interests</i> b. To declare any personal interests in items on the agenda and their nature c. To declare any prejudicial interests in items on the agenda and their nature ( <i>Councillors with prejudicial interests must leave the meeting for the relevant items</i> ) d. To make any requests for dispensation
<b>46/26</b>	<b>Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)</b>  To decide whether there are any items of business which require exclusion of the press and public

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<p><b>47/26</b></p>	<p><b>Public Participation</b></p> <p><i>For members of the public/listed speakers this is the only opportunity to speak during the course of the meeting. A maximum time of 15 mins is allocated to this section of the agenda. Anything further is at the Chair's discretion.</i></p> <ul style="list-style-type: none"> <li>i. To receive previously notified written public questions - <i>This is at the Chairman's discretion and no decisions can be made on items brought to the attention of CPC under this item.</i></li> <li>ii. Clifton School &amp; PTA</li> <li>iii. WaF Councillor N Vecqueray</li> </ul>								
<p><b>48/26</b></p>	<p><b>Planning</b></p> <ul style="list-style-type: none"> <li>i. Planning applications received from WaF for consultation:</li> </ul> <p><i>Applications that are received after the agenda is published maybe be considered at the Chair's discretion</i></p> <p><b>Ref: 21/0953</b>            Location: Land South of Valley Road, Clifton, Penrith            Proposal: Outline application for a residential development, with all matters reserved</p> <ul style="list-style-type: none"> <li>ii. To note receipt of the below decisions:</li> </ul> <table border="1" data-bbox="347 1099 1425 1229"> <thead> <tr> <th>Ref</th> <th>Location</th> <th>Proposal</th> <th>Decision</th> </tr> </thead> <tbody> <tr> <td>2026/0251/FPA</td> <td>5 Crooklands view</td> <td>Creation of access &amp; tarmac drive</td> <td>Approved with conditions</td> </tr> </tbody> </table>	Ref	Location	Proposal	Decision	2026/0251/FPA	5 Crooklands view	Creation of access & tarmac drive	Approved with conditions
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2026/0251/FPA	5 Crooklands view	Creation of access & tarmac drive	Approved with conditions						
<p><b>49/26</b></p>	<p><b>Resolutions update</b></p> <p>To receive the resolutions list (available to councillors online)</p>								
<p><b>50/26</b></p>	<p><b>Highways &amp; Parish Maintenance Update</b></p> <ul style="list-style-type: none"> <li>i. To receive updates on any Highways related matters within the Parish.</li> <li>ii. Autospeed watch update</li> <li>iii. Footway Lighting/Street Lighting to discuss/consider next steps</li> <li>iv. Clifton Dykes Speed Indication Device</li> </ul>								
<p><b>51/26</b></p>	<p><b>Clifton Playpark Update</b></p> <ul style="list-style-type: none"> <li>i. To receive an update on Clifton Playpark/Devolution etc</li> </ul>								
<p><b>52/26</b></p>	<p><b>Policies</b></p> <ul style="list-style-type: none"> <li>i. To consider the re-adoption of the polices as listed below (no changes proposed, all available to via on <a href="http://www.cliftoncommunitycouncil.uk">www.cliftoncommunitycouncil.uk</a> )</li> </ul>								

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- Standing orders
  - Training Policy
  - Autospeedwatch Policy
  - Sabbatical Leave Policy
  - Record Management Policy
  - Recording of meetings policy
  - Health & Safety Policy
  - Grant Policy
  - Freedom of Information
  - Equality & diversity policy
  - Disciplinary & Grievance procedure
  - Data protection policy
  - Complaints procedure
  - Financial Regulations
  - Communications policy
  - Appraisal policy
  - Risk Management policy
  - Co-option procedure
  - Serious Infectious Disease policy
  - Scheme of delegation
  - Planning Policy
  - Publication Scheme
  - Website Accessibility statement
- ii. To adopted the below revised policies
- Code of Conduct (*Circulated with meeting papers*)

**53/26**

**Financial, Governance & HR Matters**

- i. To consider & authorize the below payments:

To	Budget line	Value	Action
Becx Carter	May Salary	£381.65	Ratify
HMRC	May PAYE	£107.94	Ratify
S & C Bland	Room hire (April)	£20.00	Approve
Clear Councils	Insurance	£519.22	Approve
Becx Carter	Expenses	TBC	Approve

- ii. Approval of certificate of exemption 25/26
- iii. Approval of Annual Governance Statements for 25/26
- iv. Approval of Y/E Accounts for 31<sup>st</sup> March 2026, statement of variations & signing of the Annual Governance & Accountability Return
- v. Acknowledgement of the receipt of the internal audit report

**54/26**

**Date of next meetings**

All at Abbott Lodge at 18:30

- 9<sup>th</sup> July 2026
- 10<sup>th</sup> Sept 2026
- 22<sup>nd</sup> October 2026
- 26<sup>th</sup> November 2026
- 14<sup>th</sup> January 2027